

Ferndale Public Schools Food Services – Catering Information

Ferndale Public Schools Food Services department is pleased to present our Catering Menu. The Catering Department at Ferndale Schools provides restaurant quality catering services for events in the community as well as at the schools. This guide has been designed to suggest menu ideas and to help you plan for your special events. This is only the beginning of the wide variety of tastes and services we can provide. Please consider this a starting point from which we can customize an event that will meet your group's unique needs. We look forward to the opportunity to serve you.

Services Offered

The catering department offers an extensive range of services including breakfast, luncheons, BBQs and dinners, (boxed, buffet and table service). We can provide services for receptions, coffee breaks, snacks for meetings, classroom parties and celebrations, pizza delivery and "pick-up" orders.

Delivery Locations

The Catering Department will deliver to the Ferndale School District Building/property of your choice, as well as any off-site location. Please call us to verify your location will work for our catering services. *(To reserve rooms at district buildings please contact the building directly.)*

Planning Your Menu

We have many menu options available for you to choose from. We understand that this is your event, so consider the menus provided here as a starting point to help you through the planning process. If you don't see something that interests you, or if you have an idea for something special, we would be happy to customize an event to suite your groups unique needs. Menu selections should be made as far in advance of the event as possible to ensure product availability but don't hesitate to call, even on short notice, as we are very flexible and accommodating.

All catering prices listed include paper supplies and service wares unless otherwise noted. Please be ready to provide us with the following information when you call to book your event:

- Date
- Location
- Time you would like services to begin
- Estimated number of people you expect
- Contact person and phone number
- How you would like to pay for your event

A week's advance notice is preferred for most events, but please don't hesitate to call if you're in a pinch, we will always do our best to meet all of your catering needs. For groups of 100 or more, please make arrangements at least two weeks in advance.

Budgets, Guarantees and Payment Options

It's a good idea to have in mind an approximate dollar amount that you are willing to spend so we can design a menu within your budgetary requirements. We will need a guaranteed number of guests three (3) business days prior to the event. You will be charged for 100% of your guarantee or the number of guests attending whichever number is greater. Guarantee changes, less than 48 hours before your event, may result in menu substitutions at the quoted price. Please make cancellations least 48 hours in advance of your event.

We offer several different payment options for your convenience:

- Cash or Check made payable to "Ferndale School District"
- Budget Codes and Purchase Orders should go through the Ferndale Schools Business office
- We can invoice specific groups if you will provide us with a billing address and contact person.

We will always provide you with an invoice for your records.

Please contact Jeremy Burean with any questions 248/586-8702 or 248/925-6434.