



ANNOUNCEMENT OF VACANCY

MISC Posting #10

January 17, 2012

New hires must be “highly qualified” under the No Child Left Behind Act (Associate’s degree or higher, at least two years of study at an institution of higher education equal to 60 semester hours, or WordKeys® proficiency certificate with the following scores: Reading for Information – 4, Applied Mathematic – 4, Writing – 3)

Position Title: Head Start Nutritionist (Independent Consultant)
Required Degree: Registered Dietician
Reports to: Grant Supervisor
Rate of Pay: \$21.50 per hour – flexible hours – not to exceed 128 hours for the entire 2011-12 school year. Hours will be prorated to the date of hire.

Job Responsibilities (*tentative*):

- Provide nutrition consultation and education for the Head Start families and Head Start staff on an individual and group basis as requested or as need indicates.
- Be available to Ferndale Head Start Program staff and families on a regular basis. Hours will be flexible as determined by *Registered Dietician* and the Head Start Director.
- Provide the Head Start staff and families with information regarding nutritional requirements (per Head Start Performance Standards), resources, the role of the dietitian, and the scope of the nutritional component (i.e. parent orientation, teacher orientation).
- Assess all nutritional information received on each child and provide indicated intervention and follow up.
- Review health history for any significant history that needs nutritional monitoring.
- Review nutritional appraisal for completion of all requirements per Head Start Performance Standards and as indicated in Head Start Nutritional Plan.
- Inform Head Start staff of significant nutritional problems or concerns of individual children.
- Provide Head Start Director, or designated staff, with requested nutritional information for the Program Information Report (PIR) as designated by the OLHSA Head Start Nutritional Coordinator and the OLHSA Director of Child Development.
- Meet with the OLHSA Head Start nutritional coordinator and Health department head as requested.
- Be apprised of and develop linkages with community resources providing nutrition services, which are available to the Head Start program.
- Attend, at the approval and/or request of School District, seminars, conferences, workshops, or continuing education programs with respect to nutrition services, which will enhance *Registered Dietician’s* skills and/or nutrition services for the Head Start Program.
- Providing the Head Start nutrition department head a monthly written report to include the status of the program site regarding compliance with the AFC Head Start program Performance Standards and Child Care Food Program guidelines.

Head Start Nutritionist (Independent Consultant) posting continued

Requirements:

- Current nutritional license
- Current professional liability coverage
- Current auto insurance coverage
- Current driver's license

The search for a highly qualified applicant for this position is not restricted to this district. Applications accepted until filled.

Please direct inquiries to: Kiada Watts
Grant Early Childhood Site Supervisor
Ferndale Public Schools
2920 Burdette, Ferndale, MI 48220
Phone: (248) 586-8820
Fax: (248) 586-8819
kwatts@ferndaleschools.org

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