



It is the policy of the Ferndale Board of Education not to discriminate on the basis of race, color, religion, national origin, sex, disability, age, height, weight, marital status, genetic information, or any other legally protected characteristic in School District activities, programs, and

**Announcement of Vacancy
FEA Posting #21
January 30, 2012**

Positions: Varsity Boys and Girls Cross Country Coach
Category: Extra-curricular
Reports to: Athletic Director

Requirements

- Teaching experience and certification preferred
- Knowledge of proper training techniques
- Coaching experience preferred
- First-aid and sports medicine training preferred
- Punctuality and good attendance
- Experience in the sport as a participant
- PACE Training preferred

Performance Responsibilities

- Promote academics as a major priority
- Conduct fundamental skill clinics for students
- Communicate positively with athletes, coaching staff, parents, administrators, and community
- Show an expressed interest in the welfare of the total athletic program as well as the other areas of the district's educational program
- Coordinate the coaching staff and program for the school district at all levels
- Observe and administer all school and district policies
- Organize and inventory equipment
- Submit all administrative material by deadlines
- Plan and schedule a regular program of practice in and out of season
- Work closely with the Athletic Director in scheduling interscholastic contests
- Recommend purchase of equipment, supplies, and uniforms, as appropriate
- Maintain necessary attendance forms, insurance records, and similar paperwork
- Oversee the safety conditions of the facility or area in which assigned sport is conducted at all times that students are present, and make recommendations to Athletic Director
- Establish performance criteria for eligibility in interscholastic competition in this sport
- Enforce discipline and sportsmanlike behavior at all times, and establish and oversee penalties for breach of such standards by individual students
- Such other duties as may be assigned

The search for a highly qualified applicant for this position is not restricted to this district. Application along with a letter of interest and resume will be accepted until positions are filled.

Please direct inquiries to: Amy Crandall, Human Resources Manager
Ferndale Public Schools
2920 Burdette
Ferndale, MI 48220
Phone: 248-586-8663 Fax: 248-586-8664
humanresources@ferndaleschools.org

Please complete and return the **Application for Certified Staff** located on the district website at:
http://www.ferndaleschools.org/employment/documents/Job%20Posting/certified_application.pdf