To: Members of the Board of Education

From: Dania Bazzi, Superintendent

Re: Board of Education Organization – 2020

Date: January 6, 2020

3.1 Election of Officers

Sections 0152 of the Board of Education Bylaws call for the Election of Board officers at the Annual Organization Meeting of the Board. The officers to be elected include the President, Vice-President, Treasurer, and Secretary. The Bylaws also call for the Superintendent to serve as presiding officer, taking nominations and calling for the vote on the election of the President. Upon election, the President will take over the chair and proceed with the election of the Vice-President, Treasurer and Secretary.

Request (a): Approval to elect Board member Mike Davison as President of the Ferndale Public Schools Board of Education, and effective January 6, 2020 through the next Organization Meeting in January 2021. Procedurally, the election will occur as follows: call for nominations; motion to close nominations; motion to elect the President; roll call vote.

The newly elected President continues with the election of remaining officers

Request (b): Approval to elect Board member Sandra Dukhie as Vice-President of the Ferndale Public Schools Board of Education, effective January 6, 2020 through the next Organization Meeting in January 2021. Procedurally, the election will occur as follows: call for nominations; motion to close nominations; motion to elect the Vice-President; roll call vote.

Request (c): Approval to elect Board member Anna Ibrahim as Secretary of the Ferndale Public Schools Board of Education, effective January 6, 2020 through the next Organization Meeting in January 2021. Procedurally, the election will occur as follows: call for nominations; motion to close nominations; motion to elect the Secretary; roll call vote.

Request (d): Approval to elect Board member Jennifer LaTosch as Treasurer of the Ferndale Public Schools Board of Education, effective January 6, 2020 through the next Organization Meeting in January 2021. Procedurally, the election will occur as follows: call for nominations, motion to close nominations; motion to elect the Treasurer; roll call vote.

3.2 Establish Board Meeting Dates and Times

Section 0154(a) of the Board of Education Bylaws as noted requires the Board designate a day, place, and time for Regular Meetings that will be held at least once every month. Generally, the Board has met on the third Monday of each month. Attachment 1 is a draft Board Meeting Calendar for 2020, using the third Monday of the month as basis for the calendar, with the exception of Monday, January 27, 2020, and Monday, February 24, 2020. The calendar also suggests the meetings begin at 7:00 p.m. and be held in the FHS Media Center.
Request: Approval to designate Board meeting dates, times and locations as outlined

3.3 Designate Individuals to Assume Specified Responsibilities of the Treasurer and Secretary of the Board

Section 0154(b) of the Board of Education Bylaws calls for the Board to designate at the Organization Meeting individual(s) to assume specified responsibilities of the Treasurer and Secretary of the Board. Bylaw 0171 outlines the responsibilities of the officers of the Board. Presently, the District's Assistant Superintendent of Finance is authorized to perform the day-to-day functions of the Treasurer, while the Superintendent's Executive Assistant is designated to act as clerk at meetings of the Board and record the minutes of Board meetings. The resolutions below contemplate continuation of these appointments.

Request (a): Authorization to designate the Assistant Superintendent of Finance of the school district to perform the day-to-day functions of the Treasurer of the Board as outlined in 0171.4.

Request (b): Authorization to designate the Superintendent's Executive Assistant to serve as clerk at meetings of the Board and record the minutes of Board meetings as identified in Bylaw 0171.3(a).

3.4 Approval to Authorize Bond for the Treasurer of the Board

Section 0154(c) of the Board Bylaws requires the Board to annually approve a bond for the Treasurer of the Board of Education. The following resolution contemplates continuation of such a bond for the new Treasurer.

Request: Approval of a $25,000 bond for the Treasurer of the Board as provided in Section 0154(c) of the Bylaws of the Board.

3.5 Appointment of Board Members to Board Committees and Other Assignments

Under the new Organization Meeting format, Board Committees are reconstituted in July of each year, with Board members appointed to the committees and various state and county associations annually at the January Organization Meeting. Below are the specific requests for appointments to these associations and Board Committees. Bylaw 0154 calls for the Board President to make these appointments.

Request (a): Approval to designate Board member Hart as Legislative Liaison to the Michigan Association of Schools Board (MASB); and Board member Ibrahim as alternate Legislative Liaison to MASB.

Request (b): Approval to designate Board member Hart as Legislative Liaison to the National School Boards Association (NSBA); and Board member Ibrahim as alternate Legislative Liaison to NSBA.

Request (c): Approval to designate Board member Davisson as Representative to the Oakland County School Boards Association (OCSBA); and Board member Ibrahim as Alternate Representative to OCSBA.

Request (d): Approval to designate Board member Ibrahim as Legislative Forum Member to the Oakland County School Boards Association (OCSBA);
and Board member O’Donnell as Alternate Legislative Forum Member to OCSBA.

**Request (e):** Approval to appoint Board members LaTosch and O’Donnell to the Board Sustainability Committee, designating Board member LaTosch as chair of the Committee.

**Request (f):** Approval to appoint Board members Ibrahim and LaTosch to the Board Achievement Committee, designating Board member Ibrahim as chair of the Committee.

**Request (g):** Approval to appoint Board members Davisson, Dukhie and Kerr-Mueller to the Board Governance Committee, designating Board member Davisson as chair of the Committee.

**Request (h):** Approval to designate Board member Ibrahim as Delegate to the Head Start Committee, an administrative committee under Board policy; and Board member Kerr-Mueller as Alternate Delegate to the Head Start Committee.

**Request (i):** Approval to appoint Board members Kerr-Mueller and Hart to the Diversity Committee, designating Board member Kerr-Mueller as chair of the Committee.

**Request (j):** Approval to designate Board member O’Donnell as Delegate to the Marketing Committee, an administrative committee under Board policy; and Board member Hart as Alternate Delegate to the Marketing Committee.

**Request (k):** Approval to appoint Board members Hart and Dukhie to the Student Representative Advisors committee, designating Board member Hart as chair of the Committee.

Mike Davisson, President

Anna Ibrahim, Secretary