


**FIRE, TORNADO, LOCK DOWN DRILL REPORT  
FERNDALE PUBLIC SCHOOLS**

**Instructions:**

1. Conduct the drill for the school.
2. Complete the Drill Report.
3. Email the completed Drill Report as follows:
  - a. **For schools located in the City of Ferndale**, email the completed Drill Report to:
    - i) Ferndale Fire Marshal Brian Batten at [bbatten@ferndalefirerescue.org](mailto:bbatten@ferndalefirerescue.org)
    - ii) Ferndale Schools Central Administrator Bill Good at [Bill.Good@ferndaleschools.org](mailto:Bill.Good@ferndaleschools.org)
    - iii) Ferndale Schools Secretary Elizabeth Lisiscki at [Elizabeth.Lisiscki@ferndaleschools.org](mailto:Elizabeth.Lisiscki@ferndaleschools.org)
  - b. **For schools located in the City of Oak Park**, email the completed Drill Report to:
    - i) Ferndale Fire Marshal Brian Batten at [bbatten@ferndalefirerescue.org](mailto:bbatten@ferndalefirerescue.org)
    - ii) Fire Marshal Batten will forward to Oak Park Public Safety.
    - iii) Ferndale Schools Central Administrator Bill Good at [Bill.Good@ferndaleschools.org](mailto:Bill.Good@ferndaleschools.org)
    - iv) Ferndale Schools Secretary Elizabeth Lisiscki at [Elizabeth.Lisiscki@ferndaleschools.org](mailto:Elizabeth.Lisiscki@ferndaleschools.org)
4. Retain a copy of the Fire Drill Report for the school's records.
5. School Year: 2016-2017
6. **Building Administrator MUST Sign Here:** 

School: University High School Day: Thursday Date: 6/1/2017

Drill Type: LockDown Weather : Wind Velocity: \_\_\_\_\_ Temperature: \_\_\_\_\_ Sky: Clear

Person Sounding Alarm: Derek Adams Time: 8:31

Time of Egress/Shelter: 2 Minutes, 15 Seconds Witnessed By: Police  Fire

**Working condition of exits (describe exceptions):**

All in working condition

**Unusual conditions, if any, such as blocked or obstructed hallways, exits, etc.:**

Nothing unusual to report at this time.