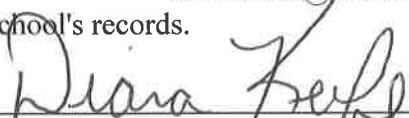


FIRE, TORNADO, LOCK DOWN DRILL REPORT
FERNDALE PUBLIC SCHOOLS

Instructions:

1. Conduct the drill for the school.
2. Complete the Drill Report.
3. Email the completed Drill Report as follows:
 - a. **For schools located in the City of Ferndale**, email the completed Drill Report to:
 - i) Ferndale Fire Marshal Brian Batten at bbatten@ferndalefirerescue.org
 - ii) Ferndale Central Administrator Robert Tolbert at Robert.Tolbert@ferndaleschools.org
 - iii) Ferndale Secretary Nichelle Daniels at Nichelle.Daniels@ferndaleschools.org
 - b. **For schools located in the City of Oak Park**, email the completed Drill Report to:
 - i) Ferndale Fire Marshal Brian Batten at bbatten@ferndalefirerescue.org
 - ii) Fire Marshal Batten will forward to Oak Park Public Safety.
 - iii) Ferndale Central Administrator Robert Tolbert at Robert.Tolbert@ferndaleschools.org
 - iv) Ferndale Schools Secretary Nichelle Daniels at Nichelle.Daniels@ferndaleschools.org
4. Retain a copy of the Fire Drill Report for the school's records.
5. School Year: 2023/2024
6. **Building Administrator MUST Sign Here:** 

School: Ferndale Lower Elementary Day: Tuesday Date: 9/19/2023

Drill Type: Fire Weather : Wind Velocity: 2mph Temperature: 56 Sky: Clear

Person Sounding Alarm: Diana Keefe Time: 9:07am

Time of Egress/Shelter: 3 Minutes, 0 Seconds Witnessed By: Police Fire

Working condition of exits (describe exceptions):

The new PA system that has alarm notifications is too quiet throughout the school.

Unusual conditions, if any, such as blocked or obstructed hallways, exits, etc.: