Dear Student, Parents and/or Guardians:
Welcome to the Ferndale Public Schools. All the members of the staff are pleased to have you in the district and we will do our best to help make your experience as productive and successful as you wish to make it.

This Student and Parent Handbook was developed to answer many of the commonly asked questions you may have during the course of a school year. The Table of Contents is arranged by topic and should be helpful as you seek information about specific topics. It was developed in accordance with Board of Education policies and is standard across the school district. Issues specific to individual schools are prepared at the building level and will be included in a supplement to this handbook provided to you by your school.

Our Mission is . . .
To provide all our students with quality educational programs while promoting the values of diversity and responsible citizenship.

We feel it will be helpful for parents/guardians to be fully informed of district policies and procedures. We encourage all students and parents to read the Handbook and use it as a reference throughout the year. We do, however, recognize this Handbook is not designed to be read by elementary students. They will be informed of school rules and procedures by their principal and teachers as the school year begins. If you have any questions, contact your principal or school counselor.

Wishing you all a good year.
The Ferndale Public Schools
Administration & Staff

Equal Education Opportunity
It is the policy of the Ferndale Public Schools to provide an equal education opportunity for all students.

Any person who believes the school or any staff person has discriminated against a student on the basis of race, gender, handicap, physical condition, sexual orientation, marital status, ethnic group, religion, or other protected characteristics, as well as place of residence within District boundaries, or social or economic background, has the right to file a complaint. Inquire at the Superintendent’s Office, 248/586-8652 for more information.

The complaint will be investigated and a response, in writing, will be given to the concerned person in accordance with Board policies. Under no circumstances will the District threaten or retaliate against anyone who raises or files a complaint.
Student Rights and Responsibilities

The rules and procedures of the school are designed to provide each student a safe, orderly, and appropriate education. Students can expect their rights to freedom of expression and association, and to fair treatment, as long as they respect those rights for their fellow students and the staff. Students will be expected to follow teachers’ directions and obey all school rules. Disciplinary procedures are designed to ensure due process (a fair hearing) before students are removed because of their behavior.

Parents have the right to know how their children are succeeding in school and will be provided information on a regular basis, and as needed, when concerns arise. Many times it will be the student’s responsibility to deliver that information. If necessary, the mail or hand delivery may be used to ensure contact. Parents are encouraged to build a two-way link with their children’s teachers and support staff by informing the staff of suggestions or concerns that may help their children better accomplish their educational goals.

The staff expects students to arrive at school prepared to learn. It is each student’s responsibility to arrive on time and be prepared to participate in the educational program. If, for some reason, this is not possible, students should seek help from the Principal or Counselor.

Adult students (age eighteen (18) or older) are expected to follow all school rules. If residing at home, adult students should include their parents in their educational program.

Student Well-Being

Student safety is a responsibility of the staff. All staff members are familiar with emergency procedures such as fire and tornado drills and accident reporting procedures. If students are aware of any dangerous situation or accident, they must notify any staff person immediately.

State law requires that all students must have an emergency medical card completed, signed by a parent or guardian, and filed in the school office. A student may be excluded from school until this requirement has been fulfilled.

Students with specific health care needs should submit a record of their needs, in writing and with proper documentation by a physician, to the school office (see also Use of Medications, page 7).

Injury and Illness

All injuries must be reported to a teacher or the office. If a minor injury occurs, the student will be treated and may return to class. If medical attention is required, the office will follow the School’s emergency procedures.

A student who becomes ill during the school day should request permission from the teacher to go to the office. The office will determine whether or not the student should remain in school or go home. No student will be released from school without proper parental permission. Prior to a student’s return from illness, the Principal may require a doctor’s confirmation.
**Enrolling in the School**

Students are required to be residents of the Ferndale Public School district which includes parts of Ferndale, Oak Park, and Royal Oak Township, and all of Pleasant Ridge; unless admitted as a Schools of Choice student; or in extenuating circumstances, in an agreement between the Ferndale Superintendent and the Superintendent in the district of residence. Call Student Services for detailed information about residency requirements at 248/586-8686.

Students who are new to the Ferndale Public School district are required to enroll with their parents or legal guardian. When enrolling, parents will need to bring:

- Birth certificate or similar document
- Custody papers from a court (if appropriate)
- Three documents demonstrating proof of residency
- Immunization records

In some cases, a temporary enrollment may be permitted. If that is done, the parents will be told what records are needed to make the enrollment complete and the date by which such records must be provided.

High School students should bring a copy of their transcripts from their previous school for review by a counselor before scheduling classes.

Students enrolling from another accredited school must have an official transcript from the sending school in order to receive credit from that school. The Student Services Office will assist in obtaining the transcript, if it is not available at the time of enrollment.

Adult students (eighteen (18) years of age or older) may enroll themselves, but if residing with their parents, are encouraged to include them in the process. Adult students do carry the responsibilities of both the student and parent.

**Scheduling and Assignment**

**Elementary level**

The Principal will assign each student to the appropriate classroom and the program in which the student will be participating. Any questions or concerns about the assignment should be discussed with the Principal.

**Intermediate level**

The Principal will assign each student to the appropriate block schedule and the program in which the student will be participating. Any questions or concerns about the assignment should be discussed with the Principal.

**Secondary level**

Schedules are provided to each student at the beginning of the school year or upon enrolling. The schedule is based upon the student’s needs and available class space. Any changes in a student’s schedule should be handled through the school counselor. It is important to note that some courses may be denied because of available space or the need to take prerequisites. Students are expected to follow their schedules. Any variation must be approved with a pass or schedule change.

**Early Dismissal**

No student will be allowed to leave school prior to dismissal time without a written request signed by the parent or guardian whose signature is on file in the school office, or the parent coming to the school office to request the release. Phone requests for early release must be received by one hour before the regular dismissal time. No student will be released to a person other than a custodial parent/guardian without a permission note signed by the custodial parent(s) or guardian. The person picking up the student must report to the school office to sign the student out. Likewise, when returning to school in the middle of the school day, the student must be signed in at the office.
Early Dismissal at Ferndale High School:
Students will be allowed to leave during regular school hours only if arrangements have been made by the child’s parent or guardian. This can be done through a signed note or a phone call to the Attendance Office at 248/586-8678.

Transfer Out of the District
If a student plans to transfer from a Ferndale school, the parent must notify the Principal. Transfer will be authorized only after the student has completed the arrangements, returned all school materials, and paid any fees or fines that are due. School records may not be released if the transfer is not properly completed. Parents are encouraged to contact the Student Services Office at 248/586-8686 for specific details.

Withdrawal from School
Students under the age of eighteen (18) will not be allowed to withdraw from school without the written consent of their parents/guardians.

Special Education
Ferndale Public Schools provides a variety of special education programs for students identified as having a disability defined by the Individuals with Disabilities Education Act (IDEA).

A student can access special education services through the proper evaluation and placement procedure. Parent involvement in this procedure is required. More importantly, the school wants the parent to be an active participant. To inquire about the procedure or programs, parents/guardians should contact the Special Education Office at 248/586-8693.

Americans with Disabilities Act - Section 504
The American’s with Disabilities Act (A.D.A.) requires the school to ensure that no individual will be discriminated against on the basis of a disability. This protection applies not just to the student, but also to anyone visiting the school.

Students with disabilities may be served within the regular education program with an accommodation plan developed by school staff. Parents/guardians who believe their child may have a disability that substantially limits the child’s ability to function properly in school, should contact the Special Education Office at 248/586-8693.

Immunizations
Each student should have the immunizations required by law or have an authorized waiver. If a student does not have the necessary shots or waivers, the Principal may remove the student or require compliance with a set deadline. This is for the safety of all students and in accordance with State law. Any questions about immunizations or waivers should be directed to the Student Services Office at 248/586-8686.

Emergency Medical Authorization
The Board has established a policy that all students must have Emergency Medical Authorization Forms completed and signed by their parents/guardians in order to participate in any activity on or off school grounds. This includes field trips, spectator trips, athletic and other extracurricular activities, and co-curricular activities.

The school will make the form available to parents/guardians at the time of enrollment. Failure to return the completed form to the school will jeopardize a student’s educational program.
Use of Medications

Students who distribute medication of any kind to other students, or who are found to possess a medication other than one authorized are in violation of the school’s Code of Conduct and will be disciplined in accordance with the drug-use provision of the Code.

In those circumstances where students must take prescribed medication during the school day, the following guidelines are to be observed:

A. Parents should, with their children’s physician’s counsel, determine whether the medication schedule can be adjusted to avoid administering medication during school hours.

B. The district Medication Request and Authorization Form, which requires a physician’s prescription and parent authorization, must be filed with the respective building Principal before students will be allowed to begin taking any medication during school hours. High School students must file their requests with the Attendance Center.

C. All medications must be registered with the Principal’s Office.

D. Medication that is brought to the office will be properly secured. Medication must be conveyed to school directly by parents. Medication may not be sent to school in student lunch boxes, pockets, or other means on or about their person, except for emergency medications for allergies and/or reactions.

E. Any unused medication unclaimed by parents will be destroyed by school personnel when a prescription is no longer to be administered or at the end of a school year.

F. The parents shall have sole responsibility to instruct their children to take the medication at the scheduled time, and children have the responsibility for both presenting themselves on time and for taking the prescribed medication.

G. A log for each prescribed medication shall be maintained which will note the personnel giving the medication, the date, and the time of day. This log will be maintained along with the physician’s written instructions and the parent’s written permission release.

Asthma Inhalers

Students, with appropriate written permission from physician and parent, may possess and use a metered dose inhaler or dry powder inhaler to alleviate asthmatic symptoms.

Nonprescribed (Over-the-Counter) Medications

Staff members are not permitted to dispense nonprescribed, over-the-counter (OTC) medication to any student.

Student Records

Many student records are kept by the teachers, counselors, and administrative staff. There are two (2) basic kinds of records — directory information and confidential records.

Directory information can be given to any person or organization for non-profit-making purposes when requested, unless the parents/guardians of the student restrict the information, in writing, to the Principal. At the beginning of each school year, parents receive the Waiver and Release to Publish Student Information in Print, Electronic Media & PTA Directories (Student Services Form #2), and are given an opportunity to grant or deny release of directory information. The following information is considered “directory” information and unless parents deny release may be published at any time during a school year: student name, parent/guardian names, address, grade level, photograph, film or video image, date and place of birth, participation in officially recognized activities and sports, weight and height of members of athletic teams, years enrolled, awards received, and most recent previous school attendance.

Confidential records contain educational and behavioral information that has restricted access based on the Family Education Rights and Privacy Act (FERPA) and Michigan law. Except in limited circumstances as specifically defined in State and Federal law, the Ferndale Schools are prohibited from releasing confidential educational records to any outside individual or organization without prior written consent of the parents, the adult student, or a surrogate, subject to limited exceptions.
In the confidential records may be test scores, psychological reports, behavioral data, disciplinary actions, and communications with the family and outside service providers. Confidential information that is in a student’s record that originates from an outside professional or agency may be released to the parent only with the permission of the originator. Such records shall be placed in a student’s file only with knowledge of the parent. Parents may obtain such records from the originator and should maintain them in a home file. Parents may also provide the school with copies of records made by nonschool professional agencies or individuals.

Students and parents/guardians have the right to review all educational records generated by the School District, request amendment to these records, insert addendum to records, and obtain copies of such records. In accordance with Board Policy 5017, copying costs may be charged to the requestor. If a review of records is desired, please contact the school principal or counselor in writing, stating the records desired. The records will be collected and an appointment will be made within forty-five (45) days of the request with the appropriate persons present to answer any questions.

**Student Participation in Surveys or Evaluations**

**Student participation in surveys, analysis, or evaluations** is required to remain consistent with the Protection of Pupil Rights Amendment (PPRA). Students will not be required, as part of a school program or curriculum, to submit to or participate in any survey, or evaluation without prior written consent of the students (if adults or emancipated minors), or their parents/guardians. Active consent forms are sent home by the school district prior to any survey or evaluation that reveals information regarding the following:

- Political affiliations or beliefs of the student or student’s parents/guardians.
- Mental or psychological problems of the student or student’s family.
- Sexual behavior or attitudes.
- Illegal, anti-social, self-incriminating, or demeaning behavior.
- Critical appraisals of other individuals with whom respondents have close family relationships.
- Legally recognized relationships with lawyers, physicians, and clergy.
- Religious practices, affiliations, or beliefs of the students or student’s family.
- Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such a program).

Consistent with the PPRA and Board policy, the District will ensure parents may inspect any materials used for any survey, analysis, or evaluation.

Parents will receive notice of this policy annually through its publication and distribution in this **Student & Parent Handbook**, and will be notified of approximate dates during the school year when the following activities are scheduled or expected to be scheduled:

- Activities involving the collection, disclosure or use of personal information collected from students for the purpose of marketing or for selling that information.
- Administration of any survey by a third party that contains one or more of the items described above. Please Note: The Ferndale Public Schools, as a component of its 2001 Restructuring Plan, administers a school survey annually to students in grades 3-11. This confidential survey asks for students’ opinions about the school environment, risky behaviors, and drug and alcohol use. It is conducted by a third party, and students’ identities are never shared with school district personnel. Active consent forms will be distributed to all parents at these grade levels at the beginning of the school year; and access to survey questions will be made available at each school prior to administration to students.

The Family Policy Compliance Office in the US Department of Education administers both FERPA and PPRA. Parents and/or eligible students who believe their rights have been violated may file a complaint with: Family Policy Compliance Office, US Department of Education, 400 Maryland Ave, SW 20202-4605, Washington DC, www.ed.gov/offices/OM/fpco. Informal inquiries may be emailed to the Family Policy Compliance Office at FERPA@ED.Gov and PPRA@ED.Gov.

**Armed Forces Recruiting**

The Ferndale Schools must provide at least the same access to the high school campus and to high school student directory information as is provided to other entities offering educational or employment opportunities to official recruiting representatives of the U.S. armed forces and the U.S. armed forces service academies, including their reserve components and the U.S. Coast Guard.
Student Fees, Fines, and Charges

The Ferndale Public School district charges specific fees for the following noncurricular activities and programs. Such fees or charges are determined by the cost of materials, freight/handling fees, and add-on fees for loss or damage to school property. The school and staff do not make a profit.

Elementary & Intermediate Schools
- Lunch
- Instrument Rentals

Middle School
- Media Center Fines
- Books, Fees for Lost Books
- Copying of Materials
- Replacement Cost for Lost Athletic Equipment
- Instrument Rental

High School
- ID Replacement Costs
- Media Center Fines
- Fees for Damaged or Lost Books
- Copying of Materials
- Towel Fees

Fees may be waived in situations where there is financial hardship.

Students using school property and equipment can be fined for excessive wear and abuse of the property and equipment. The fine will be used to pay for the damage, not to make a profit. Late fines can be avoided when students return borrowed materials promptly. Their use may be needed by others. Failure to pay fines, fees, or charges may result in a denial of privileges.

Student Fund-Raising

All school fundraisers must receive prior approval from the building Principal or designee. Students participating in school-sponsored groups and activities will be allowed to solicit funds from other students, staff members, and members of the community in accordance with school guidelines. The following general rules will apply to all fundraisers.

- Students involved in the fundraiser are not to interfere with students participating in other activities in order to solicit funds.
- No student below 9th Grade may participate in fundraising activities off school property without proper supervision by approved staff or other adults.
- House-to-house fundraising is NOT allowed by any student for any fundraising activity.
- Any fundraisers that require students to exert themselves physically beyond their normal pattern of activity, such as “runs for …..,” will be monitored by a staff member in order to prevent students from overextending themselves to the point of potential harm.
- No student may participate in a fundraising activity conducted by a parent group, booster club, or community organization on school property without the approval of the Principal.
Student Valuables
Students are encouraged not to bring items of value to school. Items such as jewelry, expensive clothing, electronic equipment, and the like, are tempting targets for theft and extortion. The school cannot be responsible for their safekeeping and will not be liable for loss or damage to personal valuables.

Review of Instructional Materials and Activities
Parents have the right to review any instructional materials being used in the school. They also may observe instruction in any class, particularly those dealing with instruction in health and sex education. Any parent who wishes to review materials or observe instruction must contact the Principal prior to coming to the School. Parents' rights to review teaching materials, and instructional activities are subject to reasonable restrictions and limits.

Meal Service
The school participates in the National School Lunch Program and makes lunches available to students. A fee schedule will be given to each child at orientation or sent home prior to the beginning of the school year.

A la carte items are available at the Middle School and High School. Students may also bring their own lunch to school to be eaten in the school's cafeteria. Students are not allowed to leave school premises during the lunch period without specific written permission granted by the Principal. Elementary and Intermediate students may go home for lunch if a parent or guardian authorizes them to do so. High School juniors and seniors may leave the campus for lunch. Middle School students and freshmen and sophomores may not leave school at lunchtime except for extenuating circumstances approved by their Principal.

Applications for the school's Free and Reduced-Priced Meal program are distributed to all students. Students who do not receive an application and believe they are eligible, may contact the Student Services Office at 248/586-8686 or Food Services at 248/586-8703.

Fire and Tornado Drills
The school complies with all fire safety laws and will conduct fire drills in accordance with State law. Specific instructions on how to proceed will be provided to students by their teachers who will be responsible for safe, prompt, and orderly evacuation of the building.

Tornado drills will be conducted during the tornado season using the procedures provided by the State. The alarm system for tornadoes is different from the alarm system for fires.

If a warning occurs, everyone in the building at the time will take shelter in designated areas. Parents who are at the school when a warning is issued are urged to use caution and stay in the shelter area with their children.

Emergency Closings and Delays
If the school must be closed or the opening delayed because of inclement weather or other conditions, the School will notify the following radio and television stations:

<table>
<thead>
<tr>
<th>Radio</th>
<th>Television</th>
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</thead>
<tbody>
<tr>
<td>WJR-760 AM</td>
<td>Fox 2</td>
</tr>
<tr>
<td>WWJ-950 AM</td>
<td>WDIV-4</td>
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<td></td>
<td>WXYZ-7</td>
</tr>
</tbody>
</table>

If we need to close schools for any reason, we will also include the information on the district FACT phone at 248/586-8709. Updates will run on the FACT phone, local cable access educational channels, and on www.ferndaleschools.org. Parents and students are responsible for knowing about emergency closings and delays.
Visitors

Visitors, particularly parents/guardians, are welcome at the school. In order to properly monitor the safety of students and staff, each visitor must report to the office upon entering the school and obtain a pass. Any visitor found in the building without a pass will be reported to the Principal. Anyone who wishes to confer with a member of the staff, should call for an appointment prior to coming to the school to prevent any inconvenience.

Students may not bring visitors to school without first obtaining written permission from the Principal.

Use of the Media Center

The Media Center is available to students throughout the school day. Passes may be obtained from a student’s teacher or from the Media Center Staff. Books on the shelves may be checked out according to each building’s procedure. To check out any other materials, contact the Media Center Staff.

In order to avoid late fees, all materials checked out of the Media Center must be returned by the designated time.

Use of School Equipment and Facilities

Students must receive the permission of the teacher before using any equipment or materials in the classroom and the permission of the Principal to use any other school equipment or facility. Students will be held responsible for the proper use and safekeeping of any equipment or facility they are allowed to use.

Lost and Found

The lost and found area is designated in each school and in the Security Office at Ferndale High School. Students who have lost items should check there and may retrieve their items if they give a proper description. Unclaimed items will be given to charity at the close of the school year.

Use of School Telephones

Office telephones are not to be used for personal calls. Except in an emergency, students will not be called to the office to receive a telephone call.

Telephones are available in the school for students to use when they are not in class. Students are not to use telephones to call parents to receive permission to leave school. Office personnel will initiate all calls on behalf of a student seeking permission to leave school.

Student Sales

No student is permitted to sell any item or service in school without the approval of the school Principal. Violation of this may lead to disciplinary action.

Advertising Outside Activities

No announcements or posting of nonschool-related activities will be permitted without the approval of the Superintendent. A minimum of twenty-four (24) hours notice is required to ensure that the Superintendent has the opportunity to review the announcement or posting.

Notices will be posted only after receiving permission from the Superintendent.
Section II - Academics

Course Offerings
The High School course catalog is available in the Counseling Center and on the district website at www.ferndaleschools.org. The catalog describes course selection requirements, NCAA eligibility, graduation requirements, and course descriptions.

Field Trips
Field trips are academic activities that are held off school grounds. There are also other trips that are part of the school’s co-curricular and extracurricular program. No student may participate in any school-sponsored trip without parental consent. Students may be denied the right to participate in field trips based on their behavior.

Attendance rules apply to all field trips.

Grades
Each school will distribute a copy of their building grading policy independent of this handbook. The purpose of a grade is to indicate the extent to which the student has acquired the necessary learning. In general, students are assigned grades based upon test results, homework, projects, and classroom participation. Each teacher may place a different emphasis on these areas in determining a grade and will so inform the students at the beginning of the course work. High School teachers provide copies of their grading system to the students. If students are not sure how their grades will be determined, they should ask their teachers.

Grading Periods
Students shall receive a progress report at the end of each marking period indicating their grades for each course of study for that portion of the academic term.

When a student appears to be at risk of failure, notification will be provided to the parents, so they can talk with the teacher about what actions can be taken to improve poor grades.

Promotion, Placement, and Retention

Elementary, Intermediate and Middle School
At the Elementary, Intermediate and Middle School level, promotion to the next grade (or level) is based on the following criteria:
1. Current level of achievement
2. Potential for success at the next level
3. Emotional, physical, and/or social maturity

High School
At the High School level, a student’s progress toward graduation and receiving a diploma is determined by completing required coursework, and earning the necessary credits. Students are only promoted when the necessary requirements are met or the goals and objectives of an Individualized Educational Plan (I.E.P.) have been achieved. Students are responsible for keeping in contact with their counselors and teachers to ensure that all requirements are being met. Information about credit and course requirements is available in the Counseling Office and a counselor will be pleased to answer any questions.

The following number of earned credits designate the grade in which the student will be registered:

- Freshman ................................................. 0 to 5 Credits
- Sophomore ............................................... 5.5 to 10.5 Credits
- Junior ....................................................... 11 to 15.5 Credits
- Senior ....................................................... 16 or more Credits
Graduation Requirements

Regular Diploma

Normally, students complete graduation requirements in four years. In order to receive a diploma and graduate, students need to meet the school requirements for basic course work, and earn the total number of minimum credits. Students enrolled in special education shall receive a diploma if they have completed the requirements of their I.E.P. (Individualized Educational Plan).

Commencement exercises will include only those students who have successfully completed requirements for graduation as certified by the High School Principal. Students who have successfully completed the graduation requirements will not be denied a diploma as a disciplinary measure. However, a student whose personal conduct warrants it may be denied participation in the graduation ceremony.

Specific course requirements are:

<table>
<thead>
<tr>
<th>Subject</th>
<th>Credits</th>
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<tbody>
<tr>
<td>English</td>
<td>4</td>
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<tr>
<td>Health (beginning with the class of 2006)</td>
<td>0.5</td>
</tr>
<tr>
<td>Phys. Ed. or Swimming</td>
<td>0.5</td>
</tr>
<tr>
<td>Students may earn physical education credits through participation in athletics or marching band. Two-year minimum participation is required. Students may earn credit for swimming with two-years participation on the FHS swim team. The student must successfully complete an entire season to earn participation credit.</td>
<td></td>
</tr>
<tr>
<td>Mathematics</td>
<td>2</td>
</tr>
<tr>
<td>Science</td>
<td>2</td>
</tr>
<tr>
<td>Social Studies</td>
<td>3</td>
</tr>
<tr>
<td>Computer Literacy</td>
<td>0.5</td>
</tr>
<tr>
<td>Arts &amp; Technology</td>
<td>2</td>
</tr>
<tr>
<td>Any combination of the following:</td>
<td></td>
</tr>
<tr>
<td>Applied Technology</td>
<td></td>
</tr>
<tr>
<td>Fine or Performing Arts</td>
<td></td>
</tr>
<tr>
<td>Practical Arts</td>
<td></td>
</tr>
<tr>
<td>Electives</td>
<td>7.5</td>
</tr>
<tr>
<td>Total</td>
<td>22.0</td>
</tr>
</tbody>
</table>

Dual Enrollment

Students in 10th, 11th, or 12th grade may enroll in postsecondary programs providing they meet the requirements established by law and by the District. Interested students should contact their Counselor or Principal to obtain the necessary information.

Recognition of Student Achievement

Students who have displayed significant achievements during the course of the year are recognized for their accomplishments. Areas that may merit recognition include, but are not limited to, academics, athletics, performing arts, citizenship, and volunteerism. Recognition for such activities is initiated by the staff and coordinated by the Principal.

Honor Roll(s)

Elementary School and Middle School students are eligible for honor roll. To achieve this recognition, a student must achieve all As or all As and Bs in all subjects on the report card.
Athletic Awards

Requirements for athletic awards are developed by each head coach with the approval of the Athletic Director. These requirements will be reviewed with interested students by the appropriate coach.

Awards are granted to outstanding athletes in each sport at the end of each season. In addition, the Ferndale Athletic Association awards the following scholarships annually at Convocation:

- Army Reserve/Roy Burkhart Senior Scholar-Athlete Award
- Marine Corps/Donna Giltrow-Smith Senior Distinguished Athlete Award
- Joseph P. Watson Memorial Senior Scholarship Award
- Margaret Burton Senior Scholarship Award
- Vivian Haugan Memorial Senior Scholarship Award
- George Mack Senior Scholarship Award
- Jerry Andrews/Outstanding Athlete Memorial Trophy
- Gale Huddle/Ted Meister Outstanding Athlete Trophy

Special Awards

**Elementary and Intermediate Level Perfect Attendance:** All students are eligible for perfect attendance. Students are eligible when they have had no absences and no tardies. Students who miss school for religious holidays are still eligible for perfect attendance.

**High School Awards**
- Honor Roll
- Gold Card Awards
- John Fitzgerald Kennedy Awards
- Rotary Scholarships
- Top Ten Graduates
- Athletic Hall of Fame

**Middle School Awards**
- Wall of Fame (All A’s)
- Presidential Academic Award
- Math Contest
- Perfect Attendance
- Volunteer
- Athletic
- Community Service
- Academic Improvement
- MEAP

Homework

Because education is a lifelong process, it is important that students recognize that learning extends beyond the school and is part of home and community life. Homework is one means of teaching the necessary skills of independent study and learning outside the school and of reinforcing the home-school-community partnership that is basic to student achievement. The Ferndale Public Schools define homework to include not only written assignments, but also such related activities as viewing specific television programs, reporting on news events, and recreational reading. Homework can be any one of a number of activities that are connected to classroom work, but are assigned to be done at home.

Reasons for homework are to:

- Complete assignments started in class
- Expand and/or enrich regular classwork
- Build interest in reading and learning
- Make up work missed due to absence
- Encourage parents’ awareness of student learning
- Provide an opportunity to pursue special interests or ability areas
- Increase learning time
- Establish independent study skills

Each school will distribute a homework policy consistent with these principles.
Computer Technology and Networks

Before students will be allowed to participate in the school's computer network, they and their parents must sign an agreement that defines the conditions under which students may participate. Failure to abide by all of the terms of the agreement may lead to termination of the student’s computer account and possible disciplinary action up to and including suspension from school or referral to law enforcement authorities.

The use of the network is a privilege that may be revoked by the District at any time and for any reason. Appropriate reasons for revoking privileges include, but are not limited to, the altering of system software or the placing of unauthorized information, computer viruses or harmful programs on or through the computer system in either public or private files or messages. The District reserves the right to remove files, limit or deny access, and refer the student for other disciplinary actions.

Student Assessment

To measure student progress, students will be tested in accordance with State standards and District policy.

**MEAP Testing:** Unless exempted, each student will be required to take the appropriate Michigan Educational Assessment Program (MEAP) Test. In grades 9-12, students only need to retake those parts of the test they do not pass. Make-up dates are scheduled, but unnecessary absences should be avoided. Students will take the following tests: Grade 4 - Math and Reading; Grade 5 - Science, Writing, and Social Studies; Grade 7 - Reading and Writing; Grade 8 - Math, Science, Social Studies; Grade 11 - Math, Reading, Science, Writing, Social Studies.

**Achievement Testing:** Additional group tests are given to students to monitor progress and determine educational mastery levels. These tests are used to help the staff determine instructional needs. As part of Reading First for grades K-3, progress in reading will be assessed using DIBELS and MLPP (Michigan Literacy Progress Profile) assessments and the ITBS (Iowa Test of Basic Skills). Stanford Achievement Tests will be conducted for grades 4-8, and the Otis-Lennon Abilities Tests will be given in grades 4 and 6.

**College Entrance Testing:** High School students may obtain college entrance testing information from the Counseling Office.

**Vocational and Interest Surveys** may be given to identify particular areas of student interest or talent. These are often given by the Counseling staff.

**Classroom Testing:** Classroom tests will be used to assess student progress and assign grades. These are selected or prepared by teachers to assess how well the students have achieved specific objectives.

**Testing Out of a Course:** High School students who wish to test-out of a course in which they are not enrolled may do so by taking the final examination for the course and receiving a score of at least C+, or by demonstrating mastery of the subject matter as determined by the assessment used in lieu of a final examination. Credit for a course earned by a student through this process may be used to fulfill a course or course-sequence requirement and be counted toward the required number of credits needed for graduation, but may not be used to determine a student’s GPA. A student may not receive credit for a course in the same area, but lower in the course sequence.

**Special Needs Testing:** If necessary, ability tests, speech and language evaluations, individually administered achievement tests, and other special testing services are available to students needing these services. Contact the Special Education Office at 248/586-8693.

**Parent/Guardian Consent for Testing:** Depending on the type of testing, specific information and/or parent consent may need to be obtained. The Ferndale Public School district will not violate the rights of consent and privacy of a student participating in any form of evaluation.
Section III - Student Activities

School-Sponsored Clubs and Activities

Students in Middle School and High School can broaden their learning through curricular-related activities. A curricular-related activity may be for credit, required for a particular course, and/or contain school subject matter.

Many student groups are authorized by the District. It is the District’s policy that authorized groups are only those approved by the Board of Education and sponsored by a staff member. Authorized groups include:

High School Clubs & Activities
- Art Club
- Athletics
- Black History Club
- Cheerleading Club
- Freshman Class
- Sophomore Class
- Junior Class
- Senior Class
- Close Up
- Chess Club
- FHS Web Page
- Flag Corps
- Forensics/Drama
- Interact
- International Club
- Jazz Band
- Madrigal Girls
- Madrigals
- Marching Band
- National Honor Society
- Newspaper
- Pep Band
- Pit Orchestra
- Pom Pon Squad
- PPI (Positive Peer Influence)
- Red Ribbon Club
- SADD
- Science Olympiad
- Student Enterprise Theatre
- Thespians
- United Student Assembly
- Video News Team
- Yearbook

Middle School Clubs & Activities
- Athletics
- Dance Club
- Drama Club
- Jazz Choir
- Jazz Club
- National Junior Honor Society
- Newspaper
- Positive Attitude Club
- Soccer Club
- Student Activity Club
- Tutoring
- Yearbook

Extracurricular activities do not reflect the school curriculum, but are made available to students to allow them to pursue additional worthwhile activities including recreational sports and drama.

All students are permitted to participate in the activities of their choosing, as long as they meet the eligibility requirements.

Student-Initiated, Nondistrict-Sponsored Student Clubs and Activities

School facilities may not be used during instructional hours for nondistrict-sponsored, student clubs and activities, or district-sponsored extracurricular clubs and activities. During noninstructional time, however, no group of students, regardless of the size of the group, will be denied an opportunity to meet on the basis of the religious, political, philosophical, or other content of the activity.

Applications for permission to hold nondistrict-sponsored, student clubs and activities on District premises are available from Principals or designees. The Principal must verify that the activity is being initiated by students, attendance is voluntary, that no District employee is actively involved in promoting, leading, or participating in the event, that the event will not interfere with school activities, and that nonschool persons do not direct, conduct, control, or regularly attend the activity. School rules will still apply regarding behavior and equal opportunity to participate. The principal may take action, if necessary, to maintain order and discipline on school premises and to protect the safety and well-being of students and staff members.

A professional staff member may be assigned to attend a student-initiated meeting in a custodial capacity, but must not participate in the activity. Professional staff members will not be required to attend a student-initiated meeting if the content of the speech at the meeting is contrary to their beliefs.

Membership in any fraternity, sorority, or any other secret society as required by law is not permitted. All groups must comply with District rules and must provide equal opportunity to participate. No nondistrict-sponsored organization may use the name of the school or school mascot.
The Ferndale Public School district provides a variety of athletic activities in which students may participate provided they meet any eligibility requirements that may apply. The following is a list of activities currently being offered. An Athletic Handbook is distributed to student athletes and their coaches. For further information, contact Shaun Butler, Athletic Director at 248/586-8680.

According to the Michigan Revised School Code (380-1289), girls are permitted to compete for positions in all interscholastic athletic activities. If a school has a girls’ team in an interscholastic athletic activity, a girl is permitted to compete for a position on any other team for that activity.

According to the Michigan High School Athletic Association (MHSAA), students are limited to participation in only one sports season when that particular sport is sponsored more than once during a school year. Students are only allowed to compete in four first semesters and four second semesters once they have enrolled in Grade 9. If students represent their school on a boy’s team, they are not eligible to compete on a girl’s team during the current school year in the same sport. Likewise those who participate on a girl’s team may not compete on the boy’s team.

### High School Athletics

**Fall Sports**
- Cheerleading
- Cross Country
- Football
- Girls Basketball
- Girls Swimming
- Boys Soccer
- Boys Golf
- Girls Tennis

**Winter Sports**
- Boys Basketball
- Boys Swimming
- Competitive Cheerleading
- Volleyball
- Wrestling

**Spring Sports**
- Baseball
- Boys Tennis
- Softball
- Boys and Girls Track
- Girls Soccer

### Middle School Athletics

**Fall Sports**
- 7th Grade Girls Basketball
- 8th Grade Girls Basketball
- 7th Grade Boys Football
- 8th Grade Boys Football

**Winter Sports**
- 7th Grade Boys Basketball
- 8th Grade Boys Basketball
- 7th/8th Grade Boys Wrestling
- 7th/8th Grade Boys Soccer
- 7th Grade Girls Cheerleading
- 8th Grade Girls Cheerleading
- 7th Grade Girls Volleyball
- 8th Grade Girls Volleyball
- 7th/8th Grade Coed Swimming

**Spring Sports**
- 7th/8th Grade Girls Softball
- 7th/8th Grade Girls Track and Field
- 7th/8th Grade Boys Baseball
- 7th/8th Grade Boys Track and Field
- 7th/8th Grade Girls Soccer
Section IV - Student Conduct

Attendance

School Attendance Policy

It is imperative that students be in attendance each school day in order not to miss a significant portion of their education. Important learning results from active participation in classroom and other school activities that cannot be replaced by individual study.

The school is also concerned about helping students develop a high quality work ethic that will be a significant factor in their success with future employers. One of the most important work habits that employers look for in hiring and promoting a worker is dependability in coming to work every day and on time. This is a habit the School wants to help students develop as early as possible in their school careers.

Truancy

Unexcused absence from school (truancy) is not acceptable. Students who are truant will be expected to make up all schoolwork missed in order to receive credit. After 10 days of truancy in any grading period, a student will be considered a “habitual truant” which can result in:

- Loss of participation in school activities and events (all levels)
- A petition may be filed for a hearing before a judge in a court of law if the student is under 16
- A report to local authorities concerning lack of parental responsibility in providing proper care and supervision of a child

Excused Absences

Students may be excused from school for one of the following reasons and will be provided an opportunity to make up missed schoolwork and/or tests:

- Personal Illness
- Family Emergency
- Recovery from an Accident
- Required Court Appearances
- Medical Appointments only available during school hours
- Death in the Immediate Family
- School-Related Activities, including College Visits
- Observation or Celebration of a Religious Holiday
- Absences approved by the Superintendent or Principal for good cause

Students with a health condition that causes repeated absence are to provide the school office with an explanation of the condition from a registered physician.

Parents must provide an explanation for their child’s absence by no later than 48 hours after the absence. They are to call the school office (Attendance Office at the High School) and explain the reason for the absence. If the absence can be foreseen and the “good cause” is approved by the Principal, the parent should arrange to discuss the matter as many days as possible before the absence will occur, so that arrangements can be made to assist the student in making up the missed school work.

Students who are excusably absent for more than 10 days in a grading period, regardless of the reasons, will be considered “frequently absent.” If there is a pattern of frequent absence for “illness,” the parents will be required to provide a statement from a physician describing the health condition that is causing the frequent illness and the treatment that is being provided to rectify the condition. Without such a statement, the student’s permanent attendance record will indicate “frequent unexplained illness.”

During the next grading period, “frequently-absent” students will be placed on “attendance watch” to monitor whether or not the pattern continues. If it continues, students may be denied opportunities to participate in noncurricular school activities and events, and notations will be made on their transcripts concerning frequent absence from school. Such a report may be provided to postsecondary institutions and/or possible employers.
Unexcused Absences
Any student who is absent from school for all or any part of the day without a legitimate excuse shall be considered truant and the student and parents will be subject to the truancy laws of the State.

If students under the age of 16 are truant for more than ten (10) consecutive or fifteen (15) total days of truancy during a semester, they will be considered “habitual” truants and will be reported to the proper authorities.

Notification of Absence
If students are going to be absent, parents/guardians must contact the school within 48 hours of the absence and provide an explanation. If prior contact is not possible, the parents should provide a written excuse or phone call as soon as possible. When no excuse is provided, the absence will be unexcused and the student will be considered truant. If the absence of a student appears to be questionable or excessive, the school staff will try to help parents improve their child’s attendance.

The skipping of classes or any part of the school day will result in students not being permitted to make up classwork. Disciplinary action will follow.

Suspension from School
Absence from school due to suspension shall be considered an authorized absence, neither excused nor unexcused.

A suspended student will be responsible for making up schoolwork lost due to suspension. It is recommended that a student complete missed assignments during the suspension and turn them in to the teacher upon returning to school. Assignments may be obtained from the teacher (in the High School, the Assistant Principal) beginning with the first day of a suspension. Make up of missed tests may be scheduled when the student returns to school.

The student will be given credit for properly completed assignments and a grade on any made-up tests.

Tardiness
Elementary, Intermediate and Middle School Students
Students who are not in their assigned locations by the time class starts are considered tardy. Students arriving late to school must report to the school office before proceeding to class.

High School Students
Students are expected to be in their assigned locations throughout the school day. If students are more than 10 minutes late arriving at school, they are to report to the Attendance Office before proceeding to their first assigned location. Any student who is late up to 10 minutes will be disciplined by the teacher. Students who are more than 10 minutes late, will be considered absent for that instructional period.

Students who are tardy more than six times during a semester shall be disciplined in accordance with the Code of Conduct.

Vacations during the School Year
Parents are encouraged not to take their child out of school for vacations. When a family vacation must be scheduled during the school year, the parents should discuss the matter with the Principal and the student’s teacher(s) ahead of time to make necessary arrangements. It may be possible for the student to receive certain assignments that are to be completed during the trip.
Making Up Tests and Other School Work

Students who are absent from school or who have been suspended shall be given the opportunity to make up work that has been missed. The student should contact the Assistant Principal’s Office (at the High School) or the teacher (at all levels) as soon as possible to obtain assignments.

- Make up work due to suspension must be completed by the time the student returns to school.
- Make up work due to excused absence must be completed within twice the number of days absent after returning to school.

If students miss a teacher’s test due to excused absence, they may make arrangements with the teacher to take the test. If they miss a MEAP Test or other standardized test, students should consult with the Principal (Counselor at the High School) to arrange to take the test.

Student Attendance at School Events

For Elementary, Intermediate, and Middle School Only

The school encourages students to attend as many school events held after school as possible, without interfering with their schoolwork and home activities. Enthusiastic spectators help to build school spirit and encourage those students who are participating in the event.

However, in order to ensure that students attending evening events as nonparticipants are properly safeguarded, it is strongly advised that students be accompanied by a parent or adult chaperone when they attend the event. The School will not be able to supervise unaccompanied students, nor will it be responsible for students who arrive without an adult chaperone.

The school will continue to provide adequate supervision for all students who are participants in a School activity. Students must comply with the Code of Conduct at school events, regardless of the location.

Code of Conduct

A major component of the educational program at the Ferndale Public Schools is to prepare students to become responsible workers and citizens by learning how to conduct themselves properly and in accordance with established standards.

Additionally, each school may have specific rules that are unique to their respective buildings. These rules and the specific consequences for violating any district or school rule will be forwarded to students and parents as an attachment to this handbook.

Expected Behaviors

Each student is expected to:

- Abide by national, state, and local laws, as well as the rules of the school
- Respect the civil rights of others
- Act courteously to adults and fellow students
- Be prompt at school and attentive in class
- Work cooperatively with others when involved in accomplishing a common goal, regardless of the other’s ability, gender, race, religion, height, weight, disability, or ethnic background
- Complete assigned tasks on time and as directed
- Help maintain a school environment that is safe, friendly, and productive
- Act at all times in a manner that reflects pride in self, family, and in the school
Dress and Grooming

While fashion changes, the reason for being in school does not. Students are in school to learn. Any fashion (dress, accessory, or hairstyle) that disrupts the educational process or presents a safety risk will not be permitted. Personal expression is permitted within these general guidelines.

Students should consider the following questions when dressing for school:

- Does my clothing expose too much? (no)
- Does my clothing advertise something that is prohibited to minors? (no)
- Are there obscene, profane, drug-related, gang-related, or inflammatory messages on my clothing? (no)
- Would I interview for a job in this outfit? (yes)
- Am I dressed appropriately for the weather? (yes)

If a student has selected a manner of appearance that is beyond mere freedom of expression and disrupts the educational process or presents a risk to themselves or others, they may be removed from the educational setting.

The Ferndale Public Schools prohibit clothing that:

- Presents a hazard to the health or safety of the student or others in the school
- Interferes with schoolwork, creates disorder, or disrupts the educational program
- Causes excessive wear or damage to school property
- Prevents the student from achieving educational objectives because of blocked vision or restricted movement

Individual building dress codes are determined at the discretion of the Principal.

Students who are representing the Ferndale Public Schools at an official function or public event may be required to follow specific dress requirements. Usually, this applies to athletic teams, cheerleaders, bands, and other such groups.

Care of Property

Students are responsible for the care of their own personal property. The school will not be responsible for personal property. Valuables such as jewelry or irreplaceable items should not be brought to school. The school may take such items and return them to the student’s parents/guardians.

Damage to or loss of school equipment and facilities wastes taxpayers’ money and undermines the school program. Therefore, if a student damages or loses school property, the student or parents will be required to pay for the replacement or damage. If the damage or loss was intentional, the student will also be subject to discipline according to the Student Discipline Code.

Student Discipline Code

It is the school staff’s responsibility to provide a safe and orderly learning environment. History has shown that certain student actions are not compatible with a safe and orderly environment. Discipline is within the sound discretion of the School’s staff and administration. Due process ensures that disciplinary action is imposed only after review of the facts and/or special circumstances of the situation.

The Board of Education has adopted the following Student Discipline Code. The Code includes the types of misconduct that will subject a student to disciplinary action.

The Board has also adopted the list of behaviors and the terms contained in the list. Each of the behaviors described below may subject the student to disciplinary action including suspension and/or expulsion from school.

1. Possession of a Firearm, Arson, and Criminal Sexual Conduct

   All schools in the Ferndale Public School district are Weapons-Free Zones. No one, even those holding a concealed weapons permit, is allowed to carry a firearm on school property.
In compliance with State law, the Board shall permanently expel any student who possesses a dangerous weapon in a weapons-free school zone or commits either arson or criminal sexual conduct in a District building or on District property, including school buses and other school transportation.

A dangerous weapon is defined as “a firearm, dagger, dirk, stiletto, knife with a blade over three (3) inches in length, pocket knife opened by a mechanical device, iron bar, or brass knuckles” or other devices designed to or likely to inflict bodily harm, including, but not limited to, air guns and explosive devices.

Students with disabilities under IDEA or Section 504 shall be expelled only in accordance with Board Policy 2461 and Federal due process rights appropriate to students with disabilities. A student who has been expelled under this policy may apply for reinstatement in accordance with guidelines that are available in each Principal’s Office.

2. **Drug Violations**

All of the Ferndale Public Schools have a “Drug Free” zone that extends 1000 feet beyond the school boundaries as well as to any school activity and transportation. This means that any activity - sale, use, distribution, or use of drugs, alcohol, fake drugs, steroids, inhalants, or look-alike drugs is prohibited. This includes nonalcoholic beers and wines, and the like. This also includes the possession or sale of over-the-counter medication to another student. If caught, the student will be suspended or expelled, and law enforcement officials may be contacted. Many drug abuse offenses are also felonies.

3. **Alcohol Violations**

The Principal may arrange for a breath test for blood-alcohol to be conducted on students whenever there is individualized reasonable suspicion to believe that a student has consumed an alcoholic beverage.

Students will be taken to a private administrative or instructional area on school property with at least one (1) other member of the teaching or administrative staff present as a witness to the test.

The purpose of the test is to determine whether or not students have consumed an alcoholic beverage. The amount of consumption is not relevant, except where a student may need medical attention.

If the result indicates a violation of school rules as described in this handbook, students will be disciplined in accordance with disciplinary procedures described in this handbook. If students refuse to take the test, they will be advised that such denial will be considered an admission of alcohol use with the consequent discipline invoked. Students will then be given a second opportunity to take the test.

4. **Tobacco Violations**

Smoking and other tobacco uses are a danger to student health and to the health of others. The District prohibits the sale, distribution, use, or possession of any form of tobacco during school time or at any school activity. This prohibition also applies when going to and from school and at school bus stops. Violations of this rule could result in suspension or expulsion.

5. **Student Disorder/Demonstration**

Students will not be denied their rights to freedom of expression, but the expression may not infringe on the rights of others. Disruption of any school activity will not be allowed. If students feel there is need to organize some form of demonstration, they are encouraged to contact the Principal to discuss the proper way to plan such an activity. Students who disrupt the school may be subject to suspension or expulsion.
6. **Possession of a Weapon**

A weapon includes conventional objects like guns, pellet guns, knives, or club type implements. It may also include any toy that is presented as a real weapon or reacted to as a real weapon. Criminal charges may be filed for this violation. Possession of a weapon may subject a student to expulsion and possible permanent exclusion. It makes no difference whether or not the weapon belongs to someone else, unless students can provide convincing evidence that the weapon was placed in their possession without their knowledge. If it can be confirmed that a weapon was brought on District property by a student other than the one who possessed the weapon, that student shall also be subject to the same disciplinary action.

State law may require that students be permanently expelled from school, subject to a petition for possible reinstatement if they bring onto or have in their possession on school property or at a school-related activity any of the following: any explosive, incendiary, or poison gas including bombs, grenades, rockets, missiles, mines, or devices that can be converted into destructive items any cutting instrument consisting of a sharp blade over three (3) inches long fastened to a handle, or any similar object that is intended to invoke bodily harm or fear of bodily harm (e.g. air gun, blow-gun, toy gun, etc.).

7. **Use of an Object as a Weapon**

Any object that is used to threaten, harm, or harass another may be considered a weapon. This includes, but is not limited to, padlocks, pens, pencils, laser pointers, jewelry, and so on. Intentional injury to another can be a felony and/or a cause for civil action. This violation may subject a student to expulsion.

8. **Knowledge of Dangerous Weapons or Threats of Violence**

Because the Board believes students, staff members, and visitors are entitled to function in a safe school environment, students are required to report knowledge of dangerous weapons or threats of violence to the Principal. Failure to report such knowledge may subject the student to discipline.

9. **Purposely Setting a Fire: Arson**

Anything, such as fire, that endangers school property and its occupants will not be tolerated. Arson is a felony and will subject the student to expulsion.

10. **Physical Assault**

Physical assault at school against another student, district employee, volunteer, or contractor, that may or may not cause injury, may result in charges being filed and subject the student to expulsion. Physical assault is defined as “intentionally causing or attempting to cause physical harm to another through force or violence.”

11. **Fighting**

Fighting, inciting a fight, threat to persons or property, or other behavior, whether at school or elsewhere, resulting in a disruption of the normal educational process or presenting a threat of harm to any student, district employee, volunteer, or contractor, is prohibited. Any offense will result in a parental conference, disciplinary suspension of appropriate duration, possible police contact, and possible expulsion.

12. **Confrontation/Disruptive Disagreements**

Defiantly, loudly, or antagonistically confronting another student, district employee, volunteer, or contractor and creating a disruption in the normal educational process, whether or not accompanied by any physical contact, could result in suspension or expulsion.

13. **Harassment/Bullying**

The school district believes every individual deserves to be able to come to school without fear of demeaning remarks, bullying, or intimidating behavior. The harassment of other individuals, including students or members of the staff, is not permitted. This includes any speech or action intended to intimidate, create a fear of harassment, or is demeaning that creates a hostile or offensive learning environment.

Conduct constituting harassment may take different forms, including, but not limited to, the information contained in the Human Dignity Policy.
14. **Verbal Threats**

Verbal assault at school against another student, district employee, volunteer, or contractor, or making bomb threats or similar threats directed at a school building, property, or a school-related activity will be considered verbal assault. Verbal threats or assault may result in suspension and expulsion. Verbal assault is a communicated intent to inflict physical or other harm on another person, with a present intent and ability to act on the threat.

15. **Extortion**

Extortion is the use of threat, intimidation, force, or deception to take, or receive something from someone else. Extortion is against the law. Violations of this rule will result in disciplinary action up to and including suspension or expulsion.

16. **Gambling**

Gambling includes casual betting, betting pools, organized-sports betting, and any other form of wagering. Students who bet on an activity in which they are involved may also be banned from that activity. Violations of this rule could result in suspension or expulsion.

17. **Falsification of School Work, Identification, Forgery**

Forgery of hall/bus passes and excuses as well as false I.D.’s are forms of lying and are not acceptable.

Plagiarism and cheating are also forms of falsification and subject the student to academic penalties as well as disciplinary action. Violations of this rule could result in suspension or expulsion.

18. **Computer Use**

Students are expected to use computers in an appropriate and acceptable manner as a tool to enhance their education in accordance with the District’s technology use policies. Failure to comply with the District policy or specific school rules regarding computer use may result in a denial of the computer privilege as well as disciplinary action.

19. **False Alarms, False Reports, and Bomb Threats**

A false emergency alarm, report or bomb threat endangers the safety forces that are responding, the citizens of the community, and persons in the building. What may seem like a prank is a dangerous stunt. Violations of this rule could result in suspension or expulsion.

20. **Explosives**

Explosives, fireworks, and chemical-reaction objects such as smoke bombs, pipe bombs, bottle bombs, small firecrackers, and poppers are forbidden and dangerous. Violations of this rule could result in suspension or expulsion.

21. **Trespassing**

Although schools are public facilities, the law does allow the school to restrict access on school property. If a student has been removed, suspended, or expelled, the student is not allowed on school property without authorization of the Principal. In addition, students may not trespass onto school property at unauthorized times or into areas of the school determined to be inappropriate. Violations of this rule could result in suspension or expulsion.

22. **Theft**

When students are caught stealing school or personal property, they will be disciplined and may be reported to law enforcement officials. Students are encouraged not to bring anything of value to school that is not needed for learning without prior authorization from the Principal. The school is not responsible for personal property. Theft may result in suspension or expulsion.
23. **Insubordination/Disobedience**
School staff are allowed, by law, to direct a student as would a parent. This applies to all staff, not just teachers assigned to a student. If given a reasonable direction by a staff member, the student is expected to comply. Chronic disobedience can result in expulsion.

24. **Damaging Property**
Vandalism and disregard for school property will not be tolerated. Violations could result in suspension or expulsion.

25. **Persistent Absence or Tardiness**
Attendance laws require students to be in school all day or have a legitimate excuse. It is also important to establish consistent attendance habits in order to succeed in school and in the world-of-work. Excessive absence could lead to suspension from school.

26. **Unauthorized Use of School or Private Property**
Students are expected to obtain permission to use any school property or any private property located on school premises. Any unauthorized use shall be subject to disciplinary action. Violations of this rule could result in suspension or expulsion.

27. **Refusing to Accept Discipline**
The school may use informal discipline to prevent the student from being removed from school. When a student refuses to accept the usual discipline for an infraction, the refusal can result in more severe discipline such as suspension or expulsion.

28. **Aiding or Abetting Violation of School Rules**
Any student who assists another student in violating a school rule will be disciplined and may be subject to suspension or expulsion. Students are expected to resist peer pressure and exercise sound decision-making regarding their behavior.

29. **Displays of Affection**
Students demonstrating affection between each other is personal and not meant for public display. This includes touching or any other contact that may be considered sexual in nature. Such behavior may result in suspension from school or possibly expulsion.

30. **Possession of Electronic Equipment**
Most electronic equipment necessary in school is supplied by the school. Students are not allowed to bring CD/MP3/DVD players, portable TV’s, electronic toys, pagers, laser pens, and the like to school. The property will be confiscated and disciplinary action will be taken. Violations of this rule could result in suspension or expulsion. At no time will the district be responsible for theft, preventing theft, loss or damage of any prohibited device brought onto its property.

31. **Possession Cell Phones**
Cellular phones are prohibited on school property until after the school day ends. Cellular phones must be stored in lockers, in the off position, and may not be on a student’s person at any time during the school day. Cellular phones are not allowed in restrooms and/or locker rooms at any time. Violation of the policy will result in disciplinary action, including suspension or expulsion. At no time will the district be responsible for theft, preventing theft, loss or damage of any cell phone brought onto its property.

32. **Violation of Bus Rules**
Please refer to *Section V - Transportation* for bus rules.
33. **Disruption of the Educational Process**

Any action or manner of dress that interferes with school activities or disrupts the educational process is unacceptable. Such disruptions also include delay or prevention of lessons, assemblies, field trips, athletic, and performing arts events.

34. **Safety Concerns**

Students may not use rollerblades, bicycles, skateboards and scooters in school hallways or District pedestrian traffic areas. Use of any means of travel within buildings and on grounds by other than generally accepted practices where appropriate is prohibited. Students violating this expectation may be subject to disciplinary action.

35. **Profanity**

Any behavior or language, which in the judgment of the staff or administration, is considered to be obscene, disrespectful, vulgar, profane and/or violates community held standards of good taste will be subject to disciplinary action.

36. **Violation of Individual School/Classroom Rules**

Each learning environment has different rules for students. Individual rules are for the safe and orderly operation of that environment. Students will be oriented to specific rules, all of which will be consistent with the policy of the school. Persistent violations of rules could result in suspension or expulsion.

**Human Dignity Policy**

The Board of Education, recognizing we are a multiracial, multi-ethnic school district, believes it is a part of our mission to provide a positive, harmonious environment in which respect for the diverse make up of our school community is promoted. A major aim of education in the Ferndale School District is the development of a reasonable commitment to the core values of a democratic society. In accordance with this aim, the school district will not tolerate behavior by students or staff that insults, degrades, or stereotypes any race, gender, handicap, physical condition, sexual orientation, marital status, ethnic group or religion. Appropriate consequences for offending this policy will be specified in the student code of conduct of each school building.

**Harassment**

The harassment by a student of a staff member, fellow student of this District, or third party (e.g. visiting speaker, athletic team member, volunteer, parent, etc.) is strictly forbidden. Any student who is found to have harassed a staff member, student, or third party will be subject to discipline in accordance with law and the Code of Conduct.

**Definitions of Sexual Harassment**

**Verbal:** The making of written or oral sexual innuendoes, suggestive comments, jokes of a sexual nature, sexual propositions, or threats to a fellow student, staff member, or other person associated with the District.

**Nonverbal:** Causing the placement of sexually suggestive objects, pictures, or graphic commentaries in the school environment or the making of sexually suggestive or insulting gestures, sounds, leering, whistling, and the like to a fellow student, staff member, or other person associated with the District.

**Physical Contact:** Threatening or causing unwanted touching, contact, or attempts at same, including patting, pinching, pushing the body, or coerced sexual intercourse, with a fellow student, staff member, or other person associated with the District.

**Definitions of Gender/Ethnic/Religious/Disability Harassment**

**Verbal:** Written or oral innuendoes, comments, jokes, insults, threats, or disparaging remarks concerning a person's gender, national origin, religious beliefs, etc.
toward a fellow student, staff member, or other person associated with the District.

Conducting a “campaign of silence” toward a fellow student, staff member, or other person associated with the District by refusing to have any form of social interaction with the person.

Nonverbal: Placing objects, pictures, or graphic commentaries in the school environment or making insulting or threatening gestures toward a fellow student, staff member, or other person associated with the District.

Physical: Any intimidating or disparaging action such as hitting, hissing, or spitting on a fellow student, staff member, or other person associated with the District.

Reporting Incidents of Harassment

Students who believe they are the victim of any of the above actions or have observed such actions taken by another student, staff member, or other person associated with the District, should make contact with a staff member, counselor, and/or an administrator selected by each building Principal with whom the students would most likely be comfortable in discussing a matter of this kind.

Students may make contact either by a written report by telephone or personal visit. During this contact, reporting students should provide the name of the person(s) whom they believe to be responsible for the harassment and the nature of the harassing incident(s). A written summary of each incident reported will be prepared promptly and a copy forwarded to the Principal.

Each report shall be investigated in a timely and confidential manner. While a charge is under investigation, no information will be released to anyone who is not involved with the investigation, except as may be required by law or in the context of a legal or administrative proceeding. No one involved is to discuss the subject outside of the investigation.

If the investigation reveals the complaint is valid, then appropriate remedial and/or disciplinary action will be taken promptly to prevent the continuance of the harassment or its recurrence.

Given the nature of harassing behavior, the school recognizes that false accusations can have serious effects on innocent individuals. Therefore, all students are expected to act responsibly, honestly, and with the utmost candor whenever they present harassment allegations or charges.

Some forms of sexual harassment of a student by another student may be considered a form of child abuse that will require the student-abuser be reported to proper authorities.

Hazing by any school group, club, or team is not permitted. This includes any form of initiation that causes or creates a risk of causing mental or physical harm, no matter how willing the participant may be.

Under no circumstances will the school threaten or retaliate against anyone who raises or files an harassment complaint.

Criminal Acts

Any student engaging in criminal acts at or related to the school will be reported to law enforcement officials as well as disciplined by the school. It is not considered double jeopardy (being tried twice for the same crime), when school rules and the law are violated.

Students should be aware state law requires school officials, teachers and appropriate
law enforcement officials be notified when a student of this District is involved in crimes related to physical violence, gang-related acts, illegal possession of a controlled substance, analogue or other intoxicants, trespassing, property crimes, including, but not limited to, theft and vandalism, occurring in the school as well as in the community.

**Discipline**

It is important to remember the school’s rules apply going to and from school, at school, on school property, at school-sponsored events, and on school transportation. In some cases, a student can be suspended from school transportation for infractions of school bus rules.

Ultimately, it is the Principal’s responsibility to maintain order. In all cases, the School shall attempt to make discipline prompt and equitable and to have the punishment match the severity of the incident.

**Discipline of Students with Disabilities**

Students with disabilities are entitled to the rights and procedures afforded by the Individuals with Disabilities Education Act (I.D.E.A.) and the Americans with Disabilities Act (A.D.A.) or Section 504 of the Rehabilitation Act of 1973.

**Due Process Rights**

Before a student may be suspended or expelled from school, there are specific procedures that must be followed.

Two types of discipline are possible, informal and formal.

**Informal Discipline**

Informal discipline takes place within the school. It may include:

- **Writing Assignments**
- **Change of Seating or Location**
- **Community Service**
- **Detention**
  Students may be detained after school or asked to come to school early by an administrator or teacher, after giving students and their parents one (1) day’s notice. Students or their parents are responsible for transportation. Other detentions may be issued at lunchtime or recess.

- **In-school Suspension or Saturday School for High School Students**

  The Saturday school at Ferndale High School will be in session from 8:30 to 11:30 am. Students will be assigned to attend a 1-3-hour detention during which they will be permitted one 10-minute break at 9:55 am. Each student must arrive with sufficient educational materials to remain busy during this assigned study period.

  A student missing any portion of the assigned time during in-school suspension, or Saturday school may be given an additional detention or suspension. Failure to serve in-school restriction Saturday school assignment(s) may lead to a suspension from school for a period not to exceed 10 days. Any such suspension shall be in accordance with District guidelines on suspension and expulsion.

  The following rules apply to both in-school restriction and to Saturday school:
  - Students are required to have class assignments with them.
  - Students are not to communicate with each other unless given special permission to do so.
  - Students are to remain in their designated seats at all times unless permission is granted to do otherwise.
• Students shall not be allowed to put their heads down or sleep.
• No radios, cards, magazines, or other recreational articles shall be allowed in the room.
• Food or beverages shall not be consumed.
• Transportation to and from Saturday school will be the responsibility of the student.

**Formal Discipline**

Formal discipline removes the student from school. It includes emergency removal for up to seventy-two (72) hours, suspension for up to ten (10) school days, and expulsion from school. Suspensions and expulsions may carry over into the next school year. Removal for less than one (1) school day without the possibility of suspension or expulsion may not be appealed. Suspension and expulsion can be appealed.

Students being considered for suspension are entitled to an informal hearing with the building administrator prior to removal, at which time the student will be notified of the charges against him/her and given an opportunity to make a defense.

When a student is being considered for long-term suspension or expulsion, a formal hearing is scheduled with the Superintendent and the parents will be given written notice of the hearing and will be expected to attend.

Students involved in co-curricular and extracurricular activities such as band and athletics can lose their eligibility for violation of the School rules.

Students who commit crimes while at school or a school-related event may be subject to school disciplinary action as well as to action by the community’s legal system. These are separate jurisdictions and do not constitute double jeopardy (being tried twice for the same crime).

**Short-Term Suspension from School**

When students are being considered for a suspension of ten (10) days or less, the administrator in charge will notify them of the charges. Students will then be given an opportunity to explain their side and the administrator will then provide the student the evidence supporting the charges. After that informal hearing, the Principal will make a decision whether or not to suspend. If students are suspended, they and their parents/guardians will be notified, in writing within one (1) day, of the reason for and the length of the suspension. The suspension may be appealed to the Superintendent. The request for an appeal must be in writing within two (2) days of the parents/guardians’ receipt of the decision.

During the appeal process, the student will not be allowed to remain in school. The appeal shall be conducted in a private meeting and the student may be represented. Sworn, recorded testimony shall be given. Students who are suspended may make up work missed while on suspension.

Any learning that cannot be made up such as labs, field trips, skill-practices, or any learning the student chooses not to make up may be reflected in the grades earned.

A student being considered for suspension of more than ten (10) days will be given due process as described in the expulsion section below.

**Long-term suspension or expulsion from school**

When a student is being considered for long-term suspension (more than ten (10) days) or expulsion, the student will receive a formal letter of notification addressed to the parents/guardians that will contain:

- The charge and related evidence
- The time and place of the hearing
- A brief description of the hearing procedure
- A statement indicating the student may bring parents, guardians, and counsel
- A statement indicating the student may give testimony, present evidence, and provide a defense
- A statement indicating the student may request attendance of school person-
nel who were party to the action or accused the student of the infraction

Students being considered for long-term suspension or expulsion will be removed from school immediately. A formal hearing is scheduled with the Superintendent during which the student may be represented by his/her parents/guardians, legal counsel, and/or by a person of his/her choice.

Within three (3) days after notification of long-term suspension or expulsion, the long-term suspension or expulsion may be appealed, in writing, to the Board of Education. The appeal will also be formal in nature with sworn testimony before official(s) designated by the Board of Education. The appeal will be heard in an open session unless the student or the student’s parent or guardian requests a closed session. Again, the right to representation is available. All opportunity to earn grades or credit ends when a student is expelled.

The Ferndale Public School district makes a sincere effort to have disciplinary actions take place that will allow the student to remain in school. If a disciplinary action does not result in removal from school, it cannot be appealed. Should a student or parent have questions regarding the propriety of an in-school disciplinary action, they should contact the Principal.

**Search and Seizure**

Search of students and their possessions, including vehicles, may be conducted at any time the student is under the jurisdiction of the Board of Education, if there is a reasonable suspicion the student is in violation of law or school rules. A search may also be conducted to protect the health and safety of others. All searches may be conducted with or without a student’s consent.

**Students are provided lockers, desks, and other equipment in which to store materials. It should be clearly understood that this equipment is the property of the school and may be searched at any time if there is reasonable suspicion that a student has violated the law or school rules. Locks are to prevent theft, not to prevent searches. If student lockers require student-provided locks, each student must provide the lock’s combination or key to the Principal upon request.**

Anything found in the course of a search that may be evidence of a violation of school rules or the law may be taken and held or turned over to the police. The school reserves the right not to return confiscated items. In the course of any search, students’ privacy rights will be respected regarding any items that are not illegal or against school policy.

All computers located in classrooms, labs and offices of the District are the District’s property and are to be used by students, where appropriate, solely for educational purposes. The District retains the right to access and review all electronic, computer files, databases, and any other electronic transmissions contained in or used in conjunction with the District’s computer system, and electronic mail. Students should have no expectation that any information contained on such systems is confidential or private.

Review of such information may be done by the District with or without the student’s knowledge or permission. The use of passwords does not guarantee confidentiality, and the District retains the right to access information in spite of a password. All passwords or security codes must be registered with the instructor. A student’s refusal to permit such access may be grounds for disciplinary action.

**Student Rights of Expression**

The School recognizes the right of students to express themselves. With the right of expression comes the responsibility to do it appropriately. Students may distribute or display, at appropriate times, non-sponsored, noncommercial written material and petitions; buttons, badges, or other insignia; clothing, insignia, and banners; and audio and video materials. All items must meet the following school guidelines:
A. Material cannot be displayed if it:
   1. Is obscene, libelous, indecent, or vulgar, promotes activities involving alcohol, tobacco, or illegal substances,
   2. Advertises any product or service not permitted to minors by law,
   3. Intends to be insulting or harassing, intends to incite fighting, or presents a likelihood of disrupting school or a school event.

B. Materials may not be displayed or distributed during class periods, or during passing times between classes. Permission may be granted for display or distribution during lunch periods and after school in designated locations, as long as exits are not blocked and there is proper access and egress to the building.

Students who are unsure whether or not materials they wish to display meet school guidelines may present them to the Principal twenty-four (24) hours prior to display.

Student Concerns, Suggestions, and Grievances

The school exists for the benefit of all students. The staff is here to assist each student in becoming a responsible adult. Students have suggestions that could improve the school, they should feel free to offer them. Written suggestions may be presented directly to the Principal or to the student government.

When concerns or grievances arise, the best way to resolve the issue is through communication. No student will be harassed by any staff member or need fear reprisal for the proper expression of a legitimate concern. As with suggestions, concerns and grievances may be directed to the Principal or to the student government.

Student may have the right to hearings if they believe they have been improperly denied participation in a school activity or have been subjected to an illegal rule or standard. Students may not petition to change a grade.

Section V - Transportation

Bus Transportation to School

The Ferndale Public School district provides bus transportation for Elementary, Intermediate, and Middle School students in accordance with Board Policy. The bus schedule and route is available by contacting the Transportation Office at 248/586-8890.

Students will ride only assigned school buses and will board and depart from the bus at assigned bus stops. Students will not be permitted to ride unassigned buses for any reason other than an emergency, except as approved by the Principal.

Elementary, Intermediate, and Middle School parents of children not eligible for transportation may request transportation in cases of extenuating circumstances. Such requests may be granted at the discretion of the transportation Supervisor on a space available basis.

Bus Conduct

Students who are riding to and from school on transportation provided by the school are required to follow some basic safety rules. This applies to school-owned buses as well as any contracted transportation that may be provided.

The driver is responsible for student safety and may assign seating or direct the student in any reasonable manner to maintain safety.

The following behaviors are expected of all students:

Previous to loading (on the road and at school) each student must:
   • Be on time at the designated loading zone (5 minutes prior to scheduled stop)
   • Stay off the road at all times while walking to and waiting for the bus
• Line up single file off the roadway to enter
• Wait until the bus is completely stopped before moving forward to enter
• Refrain from crossing the street until the bus driver signals it is safe
• Go immediately to a seat and be seated

It is the parents’/guardians’ responsibility to inform the bus driver when their child will not be boarding the bus. The bus will not wait.

**During the bus trip each student must:**
• Remain seated while the bus is in motion
• Keep head, hands, arms, and legs inside the bus at all times
• Not litter in the bus or throw anything from the bus
• Keep books, packages, coats, and all other objects out of the aisle
• Be courteous to the driver and to other bus riders
• Not eat or play games, cards, etc.
• Not tamper with the bus or any of its equipment

**Leaving the bus each student must:**
• Remain seated until the bus has stopped
• Cross the road, when necessary, at least ten (10) feet in front of the bus, but only after the driver signals the crossing area is safe
• Be alert to a possible danger signal from the driver

Unless drivers have authorization from school officials, they will not discharge students at places other than their regular stop at home or at school.

**Videotapes on School Buses**
The Board of Education has authorized the installation of video cameras on school buses for purposes of monitoring student behavior. Actual videotaping of the students on any particular bus will be done on a random-selection basis.

**Penalties for Infractions**
A student who becomes a behavior problem on the bus shall be disciplined in accordance with the Student Discipline Code and may be deprived of the privilege of riding on the bus.

**Self-Transportation to High School**
High School students and their parents/guardians are responsible for any transportation to and from school. Parking on school property is a privilege which can be revoked at any time.

The following rules apply:
• Students may park only in designated student lots. To obtain a parking permit, students must provide:
  1. Driver’s License
  2. Insurance Certificate
  3. Automobile Registration
• Parking lot speed limit is 10 mph
• Students must obtain permits from the Security Office each school year

Failure to comply with these rules will result in loss of privileges and/or disciplinary
Ferndale Schools 2005-2006 - External Phone Directory

Administration
Harding Administration Center, 2920 Burdette, Ferndale, MI 48220
General Info .................................. 248/586-8551
Fact Phone .................................. 248/586-8709

Superintendent’s Office ........................ 248/586-8652
Superintendent, Gary W. Meier
Executive Assistant, Jackie Stroker
Secretary, Terry Hessell
Public Relations Director, Stephanie Hall
Secretary, Carol Digby

Administrative Services ........................ 248/586-8694
Assistant Superintendent of Administrative Services, Henry Gold

Human Resources
Office ........................................ 248/586-8694
Administrative Assistant, Sally Mace
Employment Coordinator, Janet Bell
Program Coordinator, Laura Szymanski

Education Services ............................ 248/586-8657
Assistant Superintendent of Education Services, Ro Schilke
Administrative Assistant, Ellen Watters

Special Education ................................ 248/586-8659
Special Education Consultant, Jerry Freeman
Secretary, Sheila Picard

Instruction ...................................... 248/586-8611
Pat Pilott, Curriculum Coordinator
Carol Digby, Secretary

Student Services (Enrollment) .............. 248/586-8868
Technology ................................... 248/547-7490

Business Services ............................. 248/586-8667
Executive Director of Finance, Maureen Adams
Administrative Assistant, Vicki Perrera
Secretary, Laura Szymanski

District Warehouse
8585 Saratoga, Oak Park ...248/547-5250
Ed Ungerman Transportation Center
(Buses) ........................................ 248/586-8890

Special Services
Adult & Alternative Education Centers
Taft Education Center & Admin. Office .......................... 248/541-4855
427 Allen, Ferndale, MI 48220
Associate Superintendent of Special Services, Ann Dilly
EdD Secretary, Colleen ApMado & 248/586-8917

Jefferson Center ................................ 248/546-6832
22001 Republic, Oak Park, MI 48237
Site Coordinator, Connie May
Secretary, Barb Viall ................................ 248/586-8900

Crossroads Campus ......................... 248/552-6242
16250 Northland Dr., LL 101, Southfield, MI 48075
Site Coordinator, Fran Foote
Secretary ........................................ 248/552-6242

School-Age Child Care
(Latchkey) ........................................ 248/542-6832
Roosevelt School .................. 248/586-8811
Kennedy School .................. 248/586-8793
KinderKrew (Wraparound care for Kindergarten)
at Roosevelt Primary School 248/586-8813
at John F. Kennedy School 248/586-8776

School Buildings
Grant Early Childhood Center
(Preschool) ................................. 248/543-9860
21131 Gardenlane, Ferndale, MI 48220
Site Coordinator, Denise Stevens
Secretary, Linda Stenback 248/586-8820

Roosevelt Primary School (Grades K-3) .... 248/548-1950
2610 Pinecrest, Ferndale, MI 48220
Principal, Dina Krause
Secretary, Theresa Burnham 248/586-8803
Secretary, Chris Collins 248/586-8812
KinderKrew (Wraparound care for Kindergarten)
at Roosevelt Primary School 248/586-8813

John F. Kennedy School ....... 248/547-0880
(Grades K-6 including Extended School Year and Open Classroom Programs)
24220 Rosewood, Oak Park, MI 48237
Principal, Nancy DeRousha
Secretary, Mary McElrath 248/586-8777
Secretary, Sheryl Denmark 248/586-8778
KinderKrew (Wraparound care for Kindergarten)
at John F. Kennedy School 248/586-8776

Coolidge Intermediate School (Grades 4-6) .... 248/547-1700
2521 Bermuda, Ferndale, MI 48220
Principal, Gail Snoddy
Secretaries, Shirley Bechtel and Patti Skop ................................ 248/586-8758

Ferndale Middle School (Grades 7-8) .......... 248/541-1783
725 Pinecrest, Ferndale, MI 48220
Principal, Gary Sophiea
Assistant Principal, Bob Francis
Secretary, Linda Horn 248/586-8830
FMS Attendance .............................. 248/586-5300

Ferndale High School (Grades 9-12) ............ 248/548-8600
881 Pinecrest, Ferndale, MI 48220
Principal, Herbert Ivory
Secretary, Athena Jennings 248/586-8621
Assistant Principal, Susan Rabinovitz
Assistant Principal, Shaun Butler
Roger Smith, Administrative Intern
Secretary, Linda Ruff 248/586-8628
High School Switchboard,
Dottie Deel ......................... 248/586-8600
FHS Counseling Center ....... 248/586-8643
Secretary, Shannon Heron 248/586-8643
FHS Attendance .............................. 248/586-8678
Secretary, Brigitte Hall
Athletic Department .............. 248/586-8680
Director, Shaun Butler
Secretary, Donna King 248/586-8740
Eagle Academy ..................... 248/586-8696
Coordinator, Deanna Eberle
located at Harding Administration Center, 2920 Burdette

University High School (Grades 9-10) .............. 248/586-8813
1244 Paxton, Ferndale, MI 48220
Principal, George Tomey
Secretary, Barbara Turner Leak .. 248/586-8846
Counselor, Jane Harmon

Special District Programs
Ferndale Career Center ...... 248/545-0222
713 E. Nine Mile Rd, Ferndale, MI 48220
Director, Jeanne Deroche
Secretary, Michele Sibula ................ 248/586-8921

Jackson Center for Advanced Studies and the Arts (CSA) ........ 248/691-8502
32561 Rosewood, Oak Park, MI 48237
Director, Bill James
Secretary, Doris Crowell ...... 248/586-8860

Community Contacts
The Ferndale School District covers four square miles and includes Ferndale west of Hilton Road, Oak Park east of Scotia Street, Royal Oak Township east of Wyoming Ave, and all of Pleasant Ridge.

Please note the following are non-emergency phone numbers.
For emergencies dial 911.

Ferndale:
Police Department .......... 248/541-3650
Fire Department .......... 248/546-2510
City Hall ......................... 248/546-2360
Parks & Recreation ........ 248/544-6767
Ferndale Downtown Development Authority (DDA) ........ 248/546-1632

Oak Park:
City Hall ......................... 248/691-7400
Police & Fire Dept ........ 248/691-7520

Pleasant Ridge:
City Hall & Police Dept ..... 248/541-2900
Fire Dept. (Ferndale) ...... 248/546-2510

Charter Township of Royal Oak:
Police Department ........ 248/547-9808
Fire Department ........ 248/542-7484
Township Hall ................ 248/547-9800

Updated by the Public Relations Department on 08-24-05, call 248/586-8651 to report corrections/changes.
Ferndale Public Schools • District Map

1. Harding Administration Center, 2920 Burdette, Ferndale, MI 48220
2. Ferndale Career Center, 248/545-0222
   713 E. Nine Mile Rd, Ferndale, MI 48220
3. University High School, 248/586-8613
   1244 Paxton, Ferndale, MI 48220
4. Taft Education Center, 248/541-4855
   427 Allen, Ferndale, MI 48220
5. Ferndale High School, 248/548-8600
   881 Pinecrest, Ferndale, MI 48220
6. Ferndale Middle School, 248/541-1783
   725 Pinecrest, Ferndale, MI 48220
7. Grant Early Childhood Center, 248/543-9860
   21131 Gardenlane, Ferndale, MI 48220
8. Jefferson Center, 248/546-6832
   22001 Republic, Oak Park, MI 48237
9. Ed Ungerman Transportation Center
   8585 Saratoga, Oak Park, 248/547-5250
10. Jackson Center-CASA, 248/691-8502
    23561 Rosewood, Oak Park, MI 48237
    24220 Rosewood, Oak Park, MI 48237
12. Roosevelt Primary School, 248/548-1950
    2610 Pinecrest, Ferndale, MI 48220
13. Coolidge Intermediate School, 248/547-1700
    2521 Bermuda, Ferndale, MI 48220

Beyond District Boundaries:
Crossroads Campus, 248/552-6242
16250 Northland Dr., Southfield, MI 48075

Updated 2005